

COMMITTEE MEETING

July 22, 2014

For Commission Approval on July 24, 2014

All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

In Attendance:

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE

Chairman – Commissioner Carrington

HUMAN RESOURCES

Dr. Ronald Sims

1. Humana Specialty Benefits – Contract #1188

Renewal with Humana to provide voluntary group vision insurance coverage to participating employees (100% employee paid).

Contract Term:	10/01/14 – 09/30/15
Original Budget:	NA
Current Remaining Budget:	NA
Requested Amount:	NA
Remaining Budget After Requested Amount:	NA
30 Day Cancellation:	Yes

2. Total Administrative Services Corporation (TASC) – Contract #6432

Renewal with TASC to provide flexible benefits plan administration services for participating employees.

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$15,000.00
Current Remaining Budget:	\$15,000.00
Requested Amount:	\$15,000.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

3. Total Administrative Services Corporation (TASC) – Contract #6434

Renewal with TASC to provide COBRA administration services.

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$5,000.00
Current Remaining Budget:	\$5,000.00

Requested Amount: \$5,000.00
Remaining Budget After Requested Amount: \$0.00
30 Day Cancellation: Yes

4. **Total Administrative Services Corporation – Contract #6420
(formerly Chappelle Consulting Group)**

Acknowledgement of name change

Contract Term: 10/01/14 – 09/30/15

Original Budget: \$0.00
Current Remaining Budget: \$0.00
Requested Amount: \$0.00
Remaining Budget After Requested Amount: \$0.00
30 Day Cancellation: Yes

5. **Dearborn National – Contract #3123**

Renewal with Dearborn National to provide basic life and accidental death & dismemberment insurance coverage for employees of Jefferson County Commission which is county sponsored, and supplemental life and accident death & dismemberment coverage which is 100% employee paid.

Contract Term: 10/01/14 – 09/30/15
Original Budget: \$320,000.00
Current Remaining Budget: \$320,000.00
Requested Amount: \$320,000.00
Remaining Budget After Requested Amount: \$0.00
30 Day Cancellation: Yes

6. **Behavioral Health Systems - Contract #6440**

Renewal with Behavioral Health Systems, Inc. to provide managed care/employee assistance, mental health and substance abuse services.

Contract Term: 10/01/14 – 09/30/15
Original Budget: \$300,000.00
Current Remaining Budget: \$300,000.00
Requested Amount: \$300,000.00
Remaining Budget After Requested Amount: \$0.00
30 Day Cancellation: Yes

7. **Delta Dental – Contract #4294**

Renewal with Delta Dental to provide voluntary group dental insurance coverage to participating employees (100% employee paid).

Contract Term: 10/01/14 – 09/30/15
Original Budget: \$0.00

Current Remaining Budget:	\$0.00
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

PENSION BOARD

Ms. Cathy Crumley

8. Resolution authorizing payment of pension contribution and County match for the following employees due to granted military leave of absence:

Jonathan Lowe	Sheriff's Department	\$245.24
Michael Theros	Sheriff's Department	\$83.06

PERSONNEL BOARD

Mr. Lorren Oliver

9. **Perceptive Software – Contract #6334**
Annual maintenance and support for the Board's imaging and document retrieval system.
(Acknowledgement Only)

Contract Term:	10/01/14 - 09/30/15
Original Budget:	\$252,982.39
Current Remaining Budget:	\$252,982.39
Requested Amount:	\$16,897.00
Remaining Budget After Requested Amount:	\$236,085.39
30 Day Cancellation:	Yes

ENVIRONMENTAL SERVICES

Mr. David Denard

10. **Infor Global Solutions (Michigan), Inc. - Contract #0248**
Amendment #2 to the Support Agreement for the Infor EAM Enterprise Edition SQL Asset Management Software extends the term of the contract an additional year, June 22, 2014 to June 21, 2015. The Infor system is the Computerized Maintenance Management System (CMMS) utilized with the pump stations and wastewater treatment plants.

Contract Term:	1 Year
Original Budget:	\$12,220,312.00
Current Remaining Budget:	\$4,921,720.00
Requested Amount:	\$5,251.91
Remaining Budget After Requested Amount:	\$4,916,468.09
30 Day Cancellation:	Yes

11. **Hazen and Sawyer, P.C. - Contract #3506**
Amendment #1 to the Agreement to Provide Engineering Services for Collection System Asset Management Program includes the design of an additional 38,044 linear feet of sewer replacement, designs for Chapel #2 Pump Station sewer rehabilitation, designs for the Hackberry Emergency Sewer Repair, additional hours for engineering services during construction, the evaluation of Environmental Services Department construction practices, and selection of the next priority areas for SSES investigation.

Contract Term:	9 Months
Original Budget:	\$8,253,533.93
Current Remaining Budget:	\$4,295,886.75
Requested Amount:	\$625,000.00
Remaining Budget after Requested Amount:	\$3,670,886.75
30 Day Cancellation:	Yes

12. **Krebs Engineering Consultant, Inc. - Contract #6317**
The Contract for Professional Engineering Services for the Electrical Feeder to Pump Station #1 at the Prudes Creek WWTP provides engineering designs for the construction of a new 480 volt underground power line, breaker, and transformer to Pump Station #1 to eliminate its separate electrical service and standby generator. The contract also provides construction engineering services to ensure the work is constructed in conformance with the design.

Contract Term:	6 Months
Original Budget:	\$8,253,533.93
Current Remaining Budget:	\$4,295,886.75
Requested Amount:	\$13,500.00
Remaining Budget after Requested Amount:	\$4,282,386.75
30 Day Cancellation:	Yes

13. **Krebs Engineering Consultant, Inc. - Contract #6313**
The Contract for Professional Engineering Services for the Screening Improvements at Warrior WWTP provides engineering design for the construction of a new screening removal system and construction engineering services to ensure the constructed system is built and operates in conformance with the design.

Contract Term:	1 Year
Original Budget:	\$8,253,533.93
Current Remaining Budget:	\$4,295,886.75
Requested Amount:	\$57,000.00
Remaining Budget after Requested Amount:	\$4,238,886.75
30 Day Cancellation:	Yes

14. **CDM Smith Inc. - Contract #6321**
The Agreement to Provide Engineering Services for Arc Flash Engineering Services at the Al Seier Pump Station provides for the development of a model of the electrical

distribution system and provides for a NFPA 70E arc flash study. OSHA requires that arc flash hazard calculations be developed, that the owner put warning labels with the required arc flash hazard information on the equipment, that personal protective equipment and tools be provided to workers, and that workers be trained on the arc flash hazard and the use of the personal protective equipment and tools.

Contract Term:	150 Days
Original Budget:	\$1,797,000.00
Current Remaining Budget:	\$747,066.54
Requested Amount:	\$40,000.00
Remaining Budget After Requested Amount:	\$707,066.54
30 Day Cancellation:	Yes

15. **Murray Building Company, Inc. – Contract #6296**

The construction contract for Facility Repairs at the Shades Valley campus, Newfound Number 1 Pump Station, and Five Mile Creek WWTP provides for roof replacements and repairs at the facilities. The existing roofs are deteriorated and failing and need to be replaced before further damage occurs to the structures.

Contract Term:	4 Months
Original Budget:	\$36,130,088.27
Current Remaining Budget:	\$ 26,020,284.30
Requested Amount:	\$568,197.00
Remaining Budget:	\$25,434,087.30
30 Day Cancellation:	Yes

COUNTY ATTORNEY

Ms. Carol Sue Nelson

16. Resolution denying personal injury claim of Patricia Grays.
17. Resolution denying property damage claim of Lashandra Gipson.
18. Resolution approving payment of plumber reimbursement claim of Dayle King in the amount of \$5,250.00.
19. Resolution approving payment of sewer backup claim of Mark House in the amount of \$12,223.53.
20. Resolution approving payment of sewer backup claim of Peyton Norville in the amount of \$10,106.81.
21. Resolution approving payment of sewer backup claim of Dwight Baylor in the amount of \$2,249.82.
22. Resolution approving payment of sewer backup claim of Tim Carroll, Jr. in the amount of \$19,246.15.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner David Carrington